

## Forward Plan of Decisions – 1 March 2014 to 30 June 2014

Published: February 2014

Proposed decision to be considered	Date of Cabinet meeting	Consultation: How, with whom and by what date	Representations: How, by whom and by what date	Background documents	Contact Officer
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### Key Decisions:

Financial Update: Revenue Budgets and Capital Programme	20 March 2014	None	Direct to Contact Officer by email, writing or telephone by 6 March 2014	None	John Magness Director of Finance 01273 484468 <a href="mailto:finance@lewes.gov.uk">finance@lewes.gov.uk</a>
Discretionary Rate Relief Policy	20 March 2014	None	Any comments direct to the contact officer by 19 February 2014	None	Steve Jump Head of Finance 01273 484468 <a href="mailto:Steve.jump@lewes.gov.uk">Steve.jump@lewes.gov.uk</a>
Consideration of a Local Business Rates Discount Policy under section 69 of the Localism Act 2011	20 March 2014	Not applicable at this stage	To contact officer by email, phone or in writing by 14 February 2014	Section 69 of the Localism Act 2011 <a href="http://www.legislation.gov.uk/ukpga/2011/20/section/69">http://www.legislation.gov.uk/ukpga/2011/20/section/69</a>  European State Aid Rules <a href="https://www.gov.uk/state-aid">https://www.gov.uk/state-aid</a>	John Magness Director of Finance 01273 484468 <a href="mailto:john.magness@lewes.gov.uk">john.magness@lewes.gov.uk</a>

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To accept the Tourism, Arts and Culture Vision and Strategy 2014 - 2018	20 March 2014	Consultation Workshops with Lewes District Council officers and Tourist Information Centre staff - September 2013	None	Building a Brighter Future – A Regeneration Strategy for Lewes District Council 2012 – 2015; Lewes District Council Visitor Service Review 2013	Jackie Blackwell Regeneration Project Manager Property, Regeneration and Enterprise Department 01273 484351. <a href="mailto:Jackie.blackwell@lewes.gov.uk">Jackie.blackwell@lewes.gov.uk</a>
Outdoor Classroom Lewes Road Recreation Ground Lease	20 March 2014	None required	Not applicable	None	Bee Lewis Contracts and Facilities Manager 01273 484471 <a href="mailto:bee.lewis@lewes.gov.uk">bee.lewis@lewes.gov.uk</a>
To consider and approve budget responsibility for Newhaven Growth Quarter, following successful bid of £1.9 million to the Coastal Communities Fund	20 March 2014	Not applicable	Not applicable	Business Plan for Newhaven Growth Quarter	Peter Sharp Regeneration Project Manager 01273 484471, <a href="mailto:peter.sharp@lewes.gov.uk">peter.sharp@lewes.gov.uk</a>

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To consider the proposed Community Infrastructure Levy (CIL) Draft Charging Schedule for public consultation	20 March 2014	A formal six-week period of consultation will be undertaken with the general public, business community, East Sussex County Council, South Downs National Park Authority, neighbouring local authorities, town and parish councils and any other parties as required in accordance with the CIL Regulations. Such consultation will take place on the Draft Charging Schedule prior to submission for Examination. Consultation with developers and other stakeholders on the viability assessment background evidence has also previously been undertaken	Any comments direct to the contact officer by 19 February 2014	Lewes District Council CIL Viability Assessment December 2013  Draft Infrastructure Delivery Plan  Draft Regulation 123 Infrastructure List  Preliminary Draft Charging Schedule  Affordable Housing and CIL Viability Study 2011	Tondra Thom Principal Planning Officer 01273 484417 <a href="mailto:tondra.thom@lewes.gov.uk">tondra.thom@lewes.gov.uk</a>

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To consider and approve the Masterplan for the North Street, Lewes, Strategic Development Area, as required by the Core Strategy – Proposed Submission document (Spatial Policy 3)	20 March 2014	<p>Masterplan has been developed through extensive public consultation exercises undertaken by Santon during the course of the past 12 months.</p> <p>Content of the Report to be prepared in consultation with the South Downs National Park Authority and the Cabinet Member for Planning.</p>	Any comments direct to the contact officer by 4 March 2014	Core Strategy – Proposed Submission document (January 2013) - <a href="http://www.lewes.gov.uk/Files/plan_Core_Strategy_PSD_Jan.pdf">http://www.lewes.gov.uk/Files/plan_Core_Strategy_PSD_Jan.pdf</a>	Edward Sheath Interim Head of Planning 01273 484410 <a href="mailto:edward.sheath@lewes.gov.uk">edward.sheath@lewes.gov.uk</a>
Approval of Council Plan 2014/15 for consultation purposes (formal adoption is by Council in May)	20 March 2014	Internal via Cabinet Callover. Approval of draft for consultation in lead up to Council Meeting in May	Not applicable	Not applicable	Sue Harvey Corporate Performance Officer 01273 484156 <a href="mailto:sue.harvey@lewes.gov.uk">sue.harvey@lewes.gov.uk</a>

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To consider and approve for publication a set of amendments to be made to the Core Strategy – Proposed Submission document	20 March 2014	<p>Amendments are being prepared in consultation with the South Downs National Park Authority and the Cabinet Member for Planning.</p> <p>Subject to Cabinet approval, representations on the amendments will be invited over the course of a 6 week period. All individuals and organisations on the Local Plan consultation database will be invited to submit comments.</p>	Any comments direct to the contact officer by 4 March 2014	Core Strategy – Proposed Submission document (January 2013) - <a href="http://www.lewes.gov.uk/Files/plan_Core_Strategy_PSD_Jan.pdf">http://www.lewes.gov.uk/Files/plan_Core_Strategy_PSD_Jan.pdf</a>	Edward Sheath Interim Head of Planning 01273 484410 <a href="mailto:edward.sheath@lewes.gov.uk">edward.sheath@lewes.gov.uk</a>
Financial Update: Revenue Budgets and Capital Programme	24 April 2014	None	Direct to Contact Officer by email, writing or telephone by 13 April 2014	None	John Magness Director of Finance 01273 484468 <a href="mailto:finance@lewes.gov.uk">finance@lewes.gov.uk</a>

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<p>To provide a progress Report to Cabinet and to seek Cabinet endorsement of North Street, Lewes, key Regeneration priorities</p> <p>The Appendix to this item will contain Exempt (ie confidential) information as defined by Part 1 of Schedule 12A of the Local Government Act 1972 (as amended), as it will include information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	24 April 2014	<p>Consultation regarding the North Street Masterplan has been undertaken by Santon and include key stakeholders, (East Sussex County Council, South Downs National Park Authority), landowners, tenants and Lewes residents etc.</p>	None	North Street Masterplan	<p>Kevin Kingston  Head of Regeneration &amp; Economic Development  01273 484351  Kevin.kingston@lewes.gov.uk</p>

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To consider and approve for publication a set of amendments to be made to the Core Strategy – Proposed Submission document	24 April 2014	<p>Amendments are being prepared in consultation with the South Downs National Park Authority and the Cabinet Member for Planning.</p> <p>Subject to Cabinet approval, representations on the amendments will be invited over the course of a 6 week period. All individuals and organisations on the Local Plan consultation database will be invited to submit comments.</p>	Any comments direct to the contact officer by 8 April 2014	Core Strategy – Proposed Submission document (January 2013) - <a href="http://www.lewes.gov.uk/Files/plan_Core_Strategy_PSD_Jan.pdf">http://www.lewes.gov.uk/Files/plan_Core_Strategy_PSD_Jan.pdf</a>	Edward Sheath Interim Head of Planning 01273 484410 <a href="mailto:edward.sheath@lewes.gov.uk">edward.sheath@lewes.gov.uk</a>

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<p>The Report seeks Cabinet's authorisation to appoint Wave Leisure the management service contract for Newhaven Fort.</p> <p>The Appendix to this item will contain Exempt (ie confidential) information as defined by Part 1 of Schedule 12A of the Local Government Act 1972 (as amended), as it will include information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	24 April 2014	None	None	None	Kevin Kingston Head of Regeneration & Economic Development 01273 484351 Kevin.kingston@lewes.gov.uk
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Photovoltaic (PV) Panels to Housing Properties	24 April 2014	To carry out extensive consultation with tenants to encourage take up	Any comments direct to the Contact Officer by 4 March 2014	Draft contract documents – Information Document, Principal Heads of Terms document, Pre-Lease, Lease, West Sussex OJEU and Process Flowchart	Adrian Woolridge Housing Contracts Manager 01273 471600 <a href="mailto:adrian.woolridge@lewes.gov.uk">adrian.woolridge@lewes.gov.uk</a>  or  Mark Reynard Head of Legal Services 01273 471600 <a href="mailto:mark.reynard@lewes.gov.uk">mark.reynard@lewes.gov.uk</a>
Financial Update: Revenue Budgets and Capital Programme	2 June 2014	None	Direct to Contact Officer by email, writing or telephone by 16 May 2014	None	John Magness Director of Finance 01273 484468 <a href="mailto:finance@lewes.gov.uk">finance@lewes.gov.uk</a>

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### Non-Key Decisions:

To receive an update and note the progress being made by South East Local Enterprise Partnership and Coast 2 Capital Local Enterprise Partnerships and to note the projects being put forward for funding by Lewes District Council and its partners	13 February 2014	None	None	None	Kevin Kingston Head of Regeneration and Economic Development 07990 562716 <a href="mailto:Kevin.kingston@lewes.gov.uk">Kevin.kingston@lewes.gov.uk</a>
Council Plan – Progress and Performance Report	20 March 2014	Internal via Cabinet Callover	Not applicable	Not applicable	Sue Harvey Corporate Performance Officer 01273 484156 <a href="mailto:sue.harvey@lewes.gov.uk">sue.harvey@lewes.gov.uk</a>
WAVE Leisure Trust Annual Service Delivery Plan	20 March 2014	None required	Not applicable	None	Bee Lewis Contracts and Facilities Manager 01273 484471 <a href="mailto:bee.lewis@lewes.gov.uk">bee.lewis@lewes.gov.uk</a>

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Final Report – Scrutiny Review (Strengthening our Relationship with the Voluntary and Community Sector)	24 April 2014	Took place in July 2013 with members of the voluntary and community sector	Not applicable	Not applicable	Rachel Allan Scrutiny and Committee Officer 07747 460398 Rachel.allan@lewes.gov.uk
Outdoor Events Policy	24 April 2014	Not applicable	Not applicable	Gentlemen of the Road Cabinet Report, November 2013	Jackie Blackwell Regeneration Project Officer 01273 484351 jackie.blackwell@lewes.gov.uk